

Peardale-Chicago Park  
Fire Protection District  
P.O. Box 697  
Chicago Park, CA 95712

BOARD OF DIRECTORS

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| September 10, 2009<br>Call to Order 7:01 pm<br>Meeting Minutes |
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1. Roll call of Board and Introduction of Guests:

Board Members Present: Cheryl Domnitch  
Barney Dewey  
John Felde  
Carl Van Son

Board Members Absent: Dave Collins

Others Present: Chief Jim Bierwagen  
Secretary Debbie Bierwagen

2. Approval of the Agenda/Additions to the Agenda: **Carl Van Son moved to approve the agenda as presented. John Felde seconded. Passed with 4 ayes.**

3. Public Input: None.

4. Minutes of August 13, 2009: The approval of the minutes was tabled until the October Board meeting since there was not a quorum of the individuals present at the August meeting to approve said minutes.

5. Administrative Report (Bierwagen):

A. Administrative Report: Chief Bierwagen reported that the department responded to 27 incidents, and noted that several of the responses were due to strike team assignments. He also reviewed the Chief's Comments and noted that Captain Schreiber had been accepted to the National Fire Academy in 2010.

B Purchase Request: none

C. Communications Received: none.

6. Financial Report (Van Son):

A. Warrants: Carl Van Son reported that the total warrants written for the month were \$64,666.36. He also asked Chief Bierwagen to give some background on Captain Josh Ramey's Medical Unit Leader job while on strike team assignment. Following this, Carl asked that staff produce a report each month showing the strike team costs and reimbursement due from strike team assignments.

B. Adoption of FY 2009/2010 Final Budget: The board reviewed the Final Budget for FY2009/2010 with Chief Bierwagen noting that no changes had been made. The board had several questions in regard to object code 5103 Retirement Benefits. Chief Bierwagen noted that the actual retirement benefits are a fixed cost that the board approved payment for as part of the benefits for the two full-time staff. The vacation/sick time payout was done several years ago in an effort to establish a set amount in the event of a full-time staff member retiring and payout occurs. **Carl Van Son moved to adopt the Final Budget for FY 2009/2010 as presented. John Felde seconded. Passed with 4 ayes.**

7. Personnel Report (Felde):

John Felde noted that he had no report, but would like to ask that staff prepare a report on Seasonal employee sick leave usage and present it at the next board meeting.

8. Equipment/Facilities Projects (Collins): Chief Bierwagen reported that the station signs were downstairs and suggested that following the meeting everyone go down and preview them.

9. Old Business:

A. Report & Possible Board Action on New Insurance Valuations Sta 257: Chair Cheryl Domnitch explained the background of the item for the benefit of Barney Dewey who had been absent at the prior board meeting. Chief Bierwagen was directed to ask the insurance company what the reduction in premium would be for increasing the deductible if we raised the insured value of Station 257 to the recommended amount of \$389,128.00.

10. New Business:  
A. *Volunteer Fire Assistance (VFA) Grant Approval & Resolution 2009-04*: Chief Bierwagen reported that the grant had been awarded, and the board needed to approve the resolution in order to continue the process. **John Felde moved to approve Resolution 2009-04 authorizing a representative to execute the agreement between the department and the State of California. Barney Dewey seconded. Passed with 4 ayes.**
11. Agenda Items for Next Meeting: Strike Team report; Seasonal Employee Sick Leave Use report; Station 257 valuation continued discussion;
12. Adjournment of Meeting: 7:47 p.m.

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Deborah A. Bierwagen  
District Secretary

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Approved By: