

Peardale-Chicago Park
Fire Protection District
P.O. Box 697
Chicago Park, CA 95712

BOARD OF DIRECTORS

July 9, 2009
Call to Order 7:01 pm
Meeting Minutes

1. Roll call of Board and Introduction of Guests:

Board Members Present: Cheryl Domnitch
Dave Collins
John Felde
Barney Dewey
Carl Van Son

Board Members Absent:

Others Present: Chief Jim Bierwagen
Battalion Chief Ken Hood
Secretary Debbie Bierwagen
Larry Eckman
Jim Young

2. Approval of the Agenda/Additions to the Agenda: **Carl Van Son moved to approve the agenda as presented. Dave Collins seconded. Passed with 5 ayes.**

3. Public Input: None

4. Minutes of June 11, 2009: **John Felde moved to accept the minutes as presented. Barney Dewey seconded. Passed with 5 ayes.**

5. Administrative Report (Hood):

A. Administrative Report: Chief Jim Bierwagen reported that the department responded to 27 incidents, most of which were medical aids. He also reviewed the Chief's Comments and noted that Captain Schreiber and FF Rick Blakemore had applied to attend the National Fire Academy in February 2010. Calendar item of note included a county wide strike team drill to be held at Sierra College on Saturday, July 11th. Secretary Bierwagen noted to the Board that the financial figures reflected the final year end numbers from the county.

B. Purchase Request: none

C. Communications Received: Chief Bierwagen read a thank you note from Mr. & Mrs. Muff with regard to the lightning strike in Peardale, and the excellent response from the fire department.

6. Financial Report (Van Son):

A. Warrants: Carl Van Son reported that the total warrants written for the month were \$36405.53.

B. Board Discussion & Possible Action for Donation to Fire Safe Council: Chair Cheryl Domnitch opened the discussion by explaining why this was on the agenda and noted that two other agencies had already made a donation, one for \$1000 and one for \$1500. The board discussed whether or not our budget could support a donation. Mr. Eckman noted that he thought the donation should be directed to affect our area of the county. The board discussed this and decided that it did not support micro-managing another agency. **John Felde moved to make a contribution of \$1000.00, without restrictions, to the Fire Safe Council of Nevada County. Dave Collins seconded. Passed with 5 ayes.**

7. Personnel Report (Felde):

A. Board Discussion of Seasonal Firefighter Position Benefits: John Felde led the discussion by noting that he did not feel that the sick leave benefits are unreasonable. It was also noted that this is a discussion item only, as the position and description have already been approved. Mr. Eckman noted that he thinks eight hours per month is "outrageous" and quoted industry standards, noting that he felt 3.3 hours of sick leave should be paid when the employee leaves. Dave Collins asked Chief Bierwagen how many seasonal employees had ever used the benefit. Chief Bierwagen noted that only one had, for a funeral of a family member. BC Ken Hood noted that Policy 1009.7 reviewed causes for discharge, including sick leave abuse, and that this would give the department recourse against any abuse.

B. Adopt Standards for Training Program – Approval of Resolution 2009-03: BC Ken Hood reported to the Board that this document was being presented in resolution form in order to cover the district if anything should happen as a result

of training. Cheryl noted that she felt the detail in the resolution added liabilities to the district because of how vast these items are. Ken responded that these should be considered guidelines, but noted that the first four should be included, and possibly delete the last two. John Felde felt that would be a better. Mr. Eckman noted that although he has little experience in firefighting, he felt that it would be wrong to tell someone that you will do something and then not do it. The board directed BC Hood to bring the resolution back next month with the changes.

8. Equipment/Facilities Projects (Collins): Dave Collins gave an update on the new utility vehicle and Chief Bierwagen reported that he and BC Ken Hood would be driving to Cascade Fire Equipment (located in Medford, Oregon) the next day to have the utility measured for the skid mount pump. By doing this, any problems would be the responsibility of Cascade.
9. Old Business:
 - A. Discussion & Board Action to Approve Highway Sign: Dave Collins reported that he had received two bids, and one no bid. The first was from Grass Valley Sign for \$1192.00 plus tax. The second was from Signworks3 for \$1419.00 plus tax. **Dave Collins moved to purchase the highway sign from Grass Valley Sign for \$1192.00 plus tax, with the total cost including installation, not to exceed \$1500.00. John Felde seconded. Passed with 5 ayes.** Dave also noted that the Smokey the Bear sign was in the works as well.
 - B. Continued Website Discussion: Chief Bierwagen reported that Barney had obtained the domain names "pcpfire.com" and "pcpfire.org" for the department. FF Deborah McBroom is working on the website and FF Ken Zeff will provide the photos for the website.
 - C. Discussion & Board Action to Approve Emergency Phone Purchase: Cheryl opened the discussion and noted that she would like to see the housing for the phones to be similar to that at Northstar Fire Station, and will send for the specs. The board directed Chief Bierwagen to obtain three options and present them at the next meeting. It was noted that the phones should be placed at both stations.
10. New Business:
 - A. Board Action on LAFCo Election for Special District Representative: The Board reviewed the information provided by LAFCo, and **John Felde moved to nominate Ronald Perea as the Alternate Special District Member. Carl Van Son seconded. Passed with 5 ayes.**
11. Agenda Items for Next Meeting: Adopt Standards for Training (Resolution 2009-03); 911 Emergency Phones.
12. Adjournment of Meeting: 7:55 p.m.

Deborah A. Bierwagen
District Secretary

Approved By: