

Peardale-Chicago Park
Fire Protection District
P.O. Box 697
Chicago Park, CA 95712

BOARD OF DIRECTORS

October 8, 2009 Call to Order 7:00 pm Meeting Minutes

1. Roll call of Board and Introduction of Guests:

Board Members Present: Cheryl Domnitch
Dave Collins
Barney Dewey
Carl Van Son

Board Members Absent: John Felde

Others Present: Chief Jim Bierwagen
Secretary Debbie Bierwagen

2. Approval of the Agenda/Additions to the Agenda: There were no changes to the agenda.

3. Public Input: None.

4. Minutes of August 13, 2009: **Dave Collins moved to approve the minutes as presented. Carl Van Son seconded. Passed with 3 ayes.** (Barney Dewey abstained.)

Minutes of September 10, 2009: **Barney Dewey moved to approve the minutes as presented. Carl Van Son seconded. Passed with 3 ayes.** (Dave Collins abstained.)

5. JPA Meeting Update: Cheryl Domnitch reported that she is the current chair of the JPA. The year -end statements were not approved yet, but the budget was adopted; MapTool will be off-line as of July 2010; audits will begin (rather than financial reviews); and the insurance policy was approved for renewal.

6. Administrative Report (Bierwagen):

A. Administrative Report: Chief Bierwagen reported that the department responded to 29 incidents, one of note was the fire off Old Coach Way. He reported that he had met with the Grand Jury, although could not discuss any details. He also reviewed the Chief's Comments and reported that the Bear River Pines issue had been resolved.

B. Purchase Request: none

C. Communications Received: The only item of communication will be discussed in item 11.A.

7. Financial Report (Van Son):

A. Warrants: Carl Van Son reported that the total warrants written for the month were \$73,255.85.

B. Approval of Fund Transfer from Fund 6723 to Fund 6760: Chief Bierwagen explained that this transfer of \$2500.00 is usually done before the end of the fiscal year, and had not been done prior to June 30, 2009, so this is an effort to keep current with the Board direction of annually transferring funds for retirement/sick leave benefits. The board agreed and **Carl Van Son moved to approve the transfer of \$2500.00 from Fund 6723 to Fund 6760. Dave Collins seconded. Passed with 4 ayes.**

C. Strike Team Reimbursement Status: Carl Van Son reported that he had asked for this report and the board discussed the figures, noting that the department will receive approximately \$96,000.00 for strike team coverage, after expenses.

8. Personnel Report (Felde):

A. Seasonal Employee Sick Leave Use Report: In John Felde's absence, Chief Bierwagen reported that each seasonal employee was entitled to 24 hours of sick leave based on their contract with the department. A total of five (5) hours was used by one employee, out of a possible 48 hours.

9. Equipment/Facilities Projects (Collins): Dave Collins reported that the utility pickup was back, and fully operational. The signs are here and are in the process of being installed. The Smokey sign requires a CAD program to facilitate the laser cutting required, and that is in the process of being done.

10. Old Business:
A. *Continued Discussion & Possible Board Action on New Insurance Valuations Station 257:* Chief Bierwagen reported to the board that by increasing the property value to the insurance company's recommended level of \$389,128.00 and increasing the deductible to \$2500.00, our cost will be reduced by \$405.00 per year. **Carl Van Son moved to purchase our insurance at the reduced rate of \$8195.00. Dave Collins seconded. Passed with 4 ayes.**
11. New Business:
A. *Ad Valorum Property Tax Revenue Apportionment for FY 2009/2010:* The board reviewed the letter from the Auditor-Controller's office stating that our portion of the ad valorum property tax would be reduced by \$14,245.58 this fiscal year, and be repaid no later than June 30, 2013.
12. Agenda Items for Next Meeting: Presentation of Audit for FY 2008/2009; Capital Improvement Plan.
13. Adjournment of Meeting: 7:41 p.m.

Deborah A. Bierwagen
District Secretary

Approved By: